

Wabaunsee County Commission

Wabaunsee County Courthouse, Alma, KS

Regular Meeting Minutes May 15, 2023

The Board of County Commissioners meeting in session Monday, May 15, 2023. Commissioners conduct the meeting in person and over ZOOM. Members attending were Nancy L. Hier and Jim MacGregor; Commissioner Rodney L. Allen was absent. Commissioner Hier called the meeting to order at 9:00 AM and opened with the Pledge of Allegiance. Zoning Administrator Noel Sylvester, Sheriff Rob Hoskins, Undersheriff Eric Kirsch, Health Department Administrator Ray Finley, Emergency Management Coordinator Amy Terrapin, Treasurer Karen Callaway, Bob Dieball, Dustin Sievers, Erica Christie, County Clerk Abby Amick and County Attorney Tim Liesmann were in attendance in person, others joined via zoom.

Land Request

Bob Dieball made a request to the Commissioners to consider having a county owned 5.83 acre tract turned back to the pasture that it was separated from in 1969. The County no longer uses the site. Commissioners will look into the value of the tract and initiate the process for turning it back to the original parcel.

Mowing Contract

Dustin Sievers with Sievers Lawn & Landscape reviewed the current estimate for mowing services. Commissioners clarified expectations for the frequency and consistency between county office buildings.

Three Rivers

Erica Christie, Assistant Director of Three Rivers Inc presented an overview of services available to Wabaunsee County residents. Currently Three Rivers has a staff member dedicated to Wabaunsee County three-quarters of the time, they are looking to budget that position as fulltime in the future. They would like to coordinate more programming opportunities through the schools, most recently they had one student work through the transition from high school to employment. The Three Rivers budget request was the same as prior years; \$1,200.

KCAMP Risk Management Award

Yana Ross, KCAMP Risk Manager presented the Commissioners with a packet of information regarding the KCAMP Risk Management tools available to the County. Wabaunsee County is in its second year with KCAMP and is now eligible for an annual Risk Management Award. Ross presented the Commissioners with a check in the amount of \$1,426.77 for all of the risk management activities that were implemented in 2022.

Executive Session

10:21 AM Commissioner MacGregor moved to enter executive session for 5 minutes to discuss duties and performance of non-elected personnel; Commissioner Hier seconded. Motion carried 2-0.

10:30 AM Commissioners returned from executive session.

Budget Requests

Commissioners met with Department Heads to review the submitted budget requests. 2024 requests include: Sheriff \$1,470,381.00 an increase of 3.175% over the prior year; Health Department \$332,839 an increase of 7.8% over the prior year; Emergency Management \$75,934 an increase of 14% over the prior year; Treasurer \$109,360 an increase of 1% over the prior year; County Attorney \$132,785 an increase of 4.7% over the prior year; Courthouse Janitorial \$104,338 an increase of 5% over the prior year; Clerk

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\$146,000 reduced by \$300 from prior year; Election \$117,000 reduced by 3% from prior year; Public Transportation \$124,450 reduced by 1.5% from prior year.

Other Business

Economic Development Director Stephanie Imthurn announced that the Wabaunsee County Historical Society is a recipient of an Attraction Development Grant in the amount of \$80,000. Commissioners are invited to attend the presentation ceremony.

Commissioner Hier moved to adopt Resolution 2023-27 a resolution adopting the revised handbook dated April 2023, including changes effecting parental leave and retiree medical benefits; Commissioner MacGregor seconded. Motion carried 2-0.

Commissioners heard an update from the monthly Department Head Meeting. Concerns were expressed for offices taking lunch breaks in an inconsistent manner, causing offices to be closed at different times with a note on the door stating 'out to lunch'. Commissioners asked that if an office needs to be closed for a lunch break, take that break from 12:00 – 12:30 when possible.

Commissioner Hier moved to approve the minutes of the May 8th Commission Meeting; Commissioner MacGregor seconded. Motion carried 2-0.

Commissioners reviewed and approved expenses for April 27th – May 10th, 2023; wage change forms and Added Tax 2022-20 in the amount of \$102.14. Chairman Hier reviewed and signed Daily Statements for May 5, 8, 9, 10 and 11, 2023.

At 12:18 PM Commissioner MacGregor moved to adjourn until Monday, May 22nd at 9:00 AM; Commissioner Hier seconded. Motion carried 2-0.

Minutes approved this 22nd day of May 2023.



Attest:

A handwritten signature in cursive script, appearing to read "Abby L. Amick".

Abby L. Amick
Wabaunsee County Clerk

A handwritten signature in cursive script, appearing to read "Nancy L. Hier".
Nancy Hier, Chairman

A handwritten signature in cursive script, appearing to read "Rodney Allen".
Rodney Allen, Vice Chairman

A handwritten signature in cursive script, appearing to read "James W. MacGregor".
James W. MacGregor, Commissioner