



# \_\_\_\_\_

Date Filed \_\_\_\_\_

### Application for Conditional Use Permit

This form must be completed and filed at the Wabaunsee County Planning and Zoning office and accompanied by the appropriate fee and development plan. **Incomplete applications will not be considered until complete and accompanied by appropriate fee and development plan.**

Name of applicant(s), owner and/or their agent(s). All owners of the property represented by this application must be listed.

**The application will not be set for hearing until all documents received.**

Applicant/Owner \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Agent \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

**(Use a separate sheet if necessary for additional owner/applicant information)**

Purpose if the CUP Permit

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Address and legal location of CUP activity

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**Note:** Once the completed application packet is received in the Zoning office, the following will happen.

Notice is sent to all adjacent landowners within 1000 ft of the proposed site, so they are aware of the proposed CUP.

The application is assigned to the Agenda of an upcoming Planning Commission Meeting and legal notice is published in the Wabaunsee County Signal Enterprise allowing the opportunity for public comment.

The CUP can be approved, denied or tabled for future consideration by the Planning Commission. After a two-week public comment period, the CUP application is presented to the County Commissioners for approval or denial.

If approved by the Commissioners, the CUP takes effect immediately. A denied CUP application may not be reapplied for a period as specified in the Zoning Regulations of Wabaunsee County, Ks.

The development plan should include plans to meet the starred standards by map and or written response.

**I/We, the applicant(s) acknowledge that this application will not be processed until it and any applicable documents are received and complete and accompanied by the required CUP fee.**

Name \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_

**Office Use only:**

**Application received (Date and Time)** \_\_\_\_\_

**Fee: \$** \_\_\_\_\_ **Received (Date)** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Title** \_\_\_\_\_